

## Sessions

23<sup>rd</sup> February 2019 from 9.30 am to 4 pm

16<sup>th</sup> March 2019 from 9.30 am to ± 4.30

pm\*

\* There will be an individual examination during the afternoon of the second Saturday. Therefore, the finishing time of the course will not be the same for everybody.

## Venue

Federal Synod

Rue Brogniezstraat 46

1070 Brussels (Anderlecht)

## Language

The teaching language will be English.

## Inscription

By email to be sent to [xo@synfed.be](mailto:xo@synfed.be).

## Price

The course is completely free.

## Person of contact

Xavier Oberneck (course coordinator)

email: [xo@synfed.be](mailto:xo@synfed.be)



The main aim of the Federal Synod is to represent its members towards the various authorities and to participate to the management of the different domains that the authorities have made available to the recognised cults. The Federal Synod can also act as a contact point for affiliated denominations in Church and societal dialogues.

The present course is the course mentioned on the form used to request a badge of 'minister of religion'.

# Course for Ecclesiastical Administration



*Training course for a better working Church*



[www.synfed.be](http://www.synfed.be)

## General information

The Federal Synod organised this course for the first time in 2014. Since then, its popularity has kept growing. Many people have already benefitted from the course and we hope that you would feel pushed to follow the course as soon as possible.

### Target audience

This course is designed for pastors, whether they have a short or long experience, or even for other people who have a responsibility within their church. The aim is to inform the participants about the responsibilities that a key position in a church involves. The pastor may, however, not necessarily be the person carrying out these tasks.



## Content of the course

This course will deal with the following subjects:

- the legal, administrative and financial requirements of a church;
- the Belgian structures, from an administrative point of view, as well as from an ecclesiastical point of view;
- the ecclesiastical landscape.

As you can see, it is by no means an in-depth/advanced course about accountancy or about laws, social security, urban planning, structures and financing. It is in essence a course that will single out the points for which one has to pay extra attention to, to make sure that things are correctly carried out. On the other hand, there are also parts in the course that are more directly relevant to the pastors (e.g. rights and duties, decision-making process). The elements that are specific to the pastors receiving a salary from the Ministry of Justice are not discussed.



## Why follow this course?

This course will be of great value for anyone who is involved in the management and the leading of a church. The course teaches very important things, such as the duties of a church towards the authorities/society. It also teaches how to properly manage the accountancy. All these things are important, particularly in order to have a good testimony towards people from outside our churches and unbelievers.

Furthermore, we are very blessed that the teachers collaborating with us are people with an extensive knowledge in their field.

We are convinced that this course is very beneficial to the way our churches work.

